



# Holmes County Consolidated School District

## Dropout Prevention Plan



2023-2024

*Connecting for Success: Every Child, Every Classroom, Every Day*

Dr. Jennifer Wilson  
Interim Superintendent of Schools



# Holmes County Consolidated School District Dropout Prevention Plan

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## Holmes County Consolidated School District Dropout Prevention Plan

On behalf of the Holmes County Consolidated School District, I hereby submit a local Dropout Prevention Plan to provide goals, activities, and services necessary to meet the three overarching goals of the state dropout prevention plan: 1) Increasing the state graduation rate; 2) reduce the state dropout rate; and 3) reducing the truancy rate.

I hereby certify that our school district will evaluate our district dropout prevention plan on an annual basis to determine appropriate changes needed for future school years.

I hereby certify that our District School Board has reviewed and approved this plan for submission to the Mississippi Department of Education.

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### Dropout Prevention Team Leader:

Name: Dr. Shem Y. Whigham

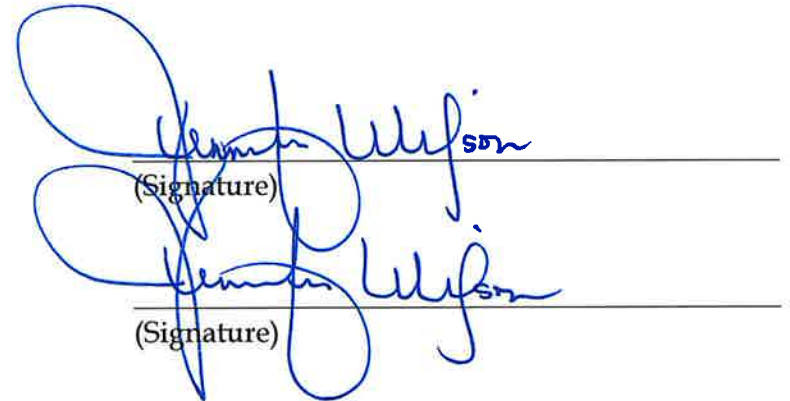
Title: College & Career Readiness Coordinator

Mailing Address: 313 Olive Street  
Lexington, MS 39095

Telephone Number: 662-834-2175  
Fax Number: 662-834-4002

Interim District Superintendent: Dr. Jennifer Wilson

School Board Chairperson: Dr. Jennifer Wilson

Two handwritten signatures in blue ink, both reading "Jennifer Wilson", are placed over horizontal lines. The first signature is above the label "(Signature)" and the second is below it.

(Signature)

(Signature)



## Holmes County Consolidated School District Dropout Prevention Plan

### Dropout Prevention/Restructuring Plan Assurances Page (Fillable)

On behalf of Holmes County Consolidated School, I hereby submit the Dropout Prevention/Restructuring Plan to provide goals, activities, and services necessary to meet the overarching goals of the state dropout prevention plan:

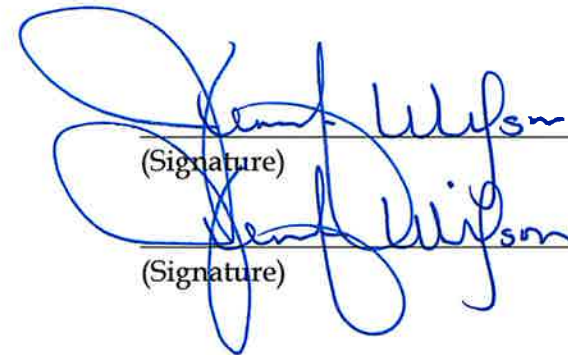
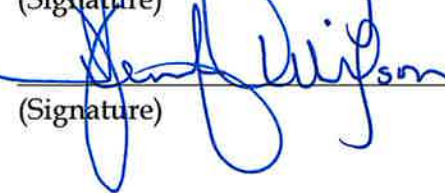
- Reducing the retention rates in grades kindergarten, first and second.
- Targeting subgroups that need additional assistance to meet graduation requirements.
- Developing dropout recovery initiatives that focus on students age seventeen (17) through twenty-one (21), who dropped out of school (i.e., Mississippi Works).
- Addressing how students will transition to the home school district from the juvenile detention centers.

I hereby certify that our school district will evaluate our district dropout prevention plan on an annual basis to determine appropriate changes needed for future school years.

I hereby certify that our District School Board has reviewed and approved this plan for submission to the Mississippi Department of Education.

Interim District Superintendent: Dr. Jennifer Wilson

School Board Chairperson: Dr. Jennifer Wilson

  
(Signature)  
  
(Signature)



# **Holmes County Consolidated School District Dropout Prevention Plan**

Holmes County Consolidated School District

## **Dropout Prevention Plan**

### **MISSION:**

The Holmes County Consolidated School District is dedicated to providing students with innovative educational experiences to produce successful scholars prepared to compete in a global society.

### **VISION:**

Dedicated to Excellence – Driven by Purpose – Destined for Success



## Holmes County Consolidated School District Dropout Prevention Plan

### District Dropout Prevention Plan Team Members

District Team Members	Position
Dr. Jennifer Wilson	Interim Superintendent
Dr. Shimelle Mayers	Assistant Superintendent
Dr. Shem Y. Whigham	College and Career Readiness Contact Person: Dropout Prevention
Carol Stone	Director of Testing and Accountability
Jamal Boatman	District Math Coach
Sowjanya Chimma	Direct Math Coach
Dr. Kerry Gray	Director of Graduates Within Reach Academy
Kawana Horton	Program Liaison: Graduates Within Reach Academy
Shintri Hathorn	Director of Career and Technical Education Center
Joy Johnson-Hoover	District Social Worker
Linda Payne	District Special Education



# Holmes County Consolidated School District Dropout Prevention Plan

## SECTION I

### District Summary Data

<b>Total Number of Schools: 7</b>	<b>Elementary Schools: 4</b>	<b>Middle Schools: 2</b>	<b>High Schools: 1</b>
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<b>School</b>	<b>Counselor Student Ratio</b>	<b>Enrollment</b>	<b>Males</b>	<b>Females</b>	<b>Asian</b>	<b>Black</b>	<b>Hispanic</b>	<b>Native American</b>	<b>White</b>
Holmes County Central High School	1:264	793	409	384	1	786	--	--	6
Williams-Sullivan Middle School	1:255	255	138	117	--	251	--	--	4
S.V. Marshall Middle School	1:365	365	190	175	--	363	--	--	2
Goodman Pickens Elementary School	1:181	181	88	93	--	181	--	--	--
Durant Elementary School	1:243	243	120	123	1	238	1	--	3
William Dean, Jr. Elementary School	1:424	424	229	195	--	415	--	1	8
S.V. Marshall Elementary School	1:211	211	109	102	1	209	--	--	1

	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
Graduation Rate:	87.7%	98.1%	80.7%	70%	77.6%
Dropout Rate	5.2%	0.0%	12.7%	23.7%	15.4%
ACT	14.9%	14.8%	14.4%	14.6%	15.2%
Average Daily Attendance	94.51% Month 4 2021-2022	88.28% Month 4 2020-2021	93.83% Month 4 2019-2020	95.84% Month 4 2018-2019	N/A (Prior to Consolidation)
Truancy (Students with 5 or more unexcused absences)	2297	1887	1509	1500	N/A (Prior to Consolidation)



## Holmes County Consolidated School District Dropout Prevention Plan

2021-2022 MAAP Data—Percent Proficient and Above				
	Language Arts (HCCSD--State)		Mathematics (HCCSD--State)	
Grade 3 - 8 (ALL)	15.3% --41.9%		22.7% - 46.8%	
Grade 3 - 8 (Students with Disabilities)	8.9%--17.2%		24.9% - 51.3%	
2021-2022 High School Subject Area Tests—Percent Proficient and Above				
	Algebra I	U.S. History	Biology I	English II
All Grades	22.7%	45.3%	31.4%	15.3%
Students with Disabilities	24.9%			8.9%

District Accountability				
Schools	2019	2020	2021	2022
Holmes County Consolidated School District	F	F/NA	F	C
Durant Elementary School	D	D/NA	D	D
Goodman Pickens Elementary School	D	D/NA	D	C
William Dean Elementary School	F	F/NA	F	C
S.V. Marshall Elementary School	D	D/NA	D	D
S.V. Marshall Middle School	D/NA (configured)	D/NA	D	D
Williams-Sullivan Elementary School	-	-	-	-
Williams-Sullivan Middle School	D	D/NA	D	C
Holmes County Central High School	F	F/NA	F	D

*\*\*Due to COVID-19 exemptions for accountability, projected accountability scores are being used. 2021 Accountability results will be frozen due to COVID-19. The 2021 Graduation is the one approved by the MS State Board of Education.*





# **Holmes County Consolidated School District Dropout Prevention Plan**

## **SECTION II**

### **District Level Plan**



## Holmes County Consolidated School District Dropout Prevention Plan

**DISTRICT GOAL 1:** *Reduce retention rates in Kindergarten – 2<sup>nd</sup> Grade by 5% by May 2024.*

**Desired Impact:** Students will make sufficient growth within the achievement levels of the accountability system.

Action	Responsible	Implementation Deadline	Resources/Professional Development Needed	Person(s) Involved	Date Achieved
Review of Early Warning Systems Course Performance to identify students at-risk of failing and provide tutorial through pullouts and/or refer to MTSS.	MTSS Coordinator	October 2023	EWS training in SAMS for administrators and counselors	Teachers, counselors, parents, and students	
Review of behavior and attendance in EWS to identify at-risk students. Identify students chronically absent during 2022-2023 school year. Begin daily check in and check out for students.	Counselors	September 2023	Continued training on EWS for school personnel	MSIS Clerk, Counselor, Students, Parents	
Provide individual academic success, behavior, or attendance plans for students and/or refer to MTSS. Meet weekly with students to review plans and provide guidance or develop plans for improvement.	MTSS Coordinators/ Counselors	November 2023		Students, Counselors, Teachers, Parents, and MTSS Coordinators	
Provide additional training on the MTSS process for school level teams and staff.	District MTSS Coordinator/ School MTSS Coordinators	October 2023	Updated MTSS guidance documents; intervention software; list of behavior interventions, and Behavior Intervention Plans	Counselors, Students, teachers, school administrators, School MTSS Coordinators	
Plan to Progress Monitor					
<i>Evidence to Determine Progress Toward Achieving Goal</i>	<i>Adjustments to Potential Barriers</i> <i>What could get in the way of task completion? How will you overcome them?</i>		<i>Frequency</i>		
Review progress reports, report cards, MTSS portfolios, and/or academic success forms monthly to assess academic improvement.	Consistency in reporting; Internal Audit		Monthly		
Check-in Logs, attendance records, and/or behavior records, Intervention Integrity Checks.	N/A		Weekly		
Needs assessment; mid-year and end of year MTSS program evaluation.	N/A		Three times per year		



## Holmes County Consolidated School District Dropout Prevention Plan

**DISTRICT GOAL 2:** *Increase the graduation rate of all subgroups to 85% or higher by the end of the 2023-2024 school year.*

**Desired Impact:** The appropriate additional support will be provided to ensure each student meets graduation requirements.

Action	Responsible	Implementation Deadline	Resources/Professional Development Needed	Person(s) Involved	Date Achieved
Develop small career focus groups in middle school based on individual success plans.	Principal and Assistant Principal	September 2023 and ongoing throughout the year	Edgenuity Training	Graduates Within Reach Principal Graduates Within Reach Liaison Students Parents/Guardians	
Assign academic advisors to high school students obtaining the traditional diploma option to provide academic support and guidance.	Middle School Counselor	October 2023 and completed annually	Major Clarity	Counselors, teachers, students, and parents	
Implement career coach groups in the 9 <sup>th</sup> grade based on the transition plans and individual success plans.	Counselors	October 23 and ongoing	Professional Development	Counselors Teachers	
Plan to Progress Monitor					
<i>Evidence to Determine Progress Toward Achieving Goal</i>	<i>Adjustments to Potential Barriers</i> <i>What could get in the way of task completion? How will you overcome them?</i>		<i>Frequency</i>		
Pre and Post Career Inventory Assessments Individual Success Plans	Assess the number of activities completed in the career exploration platform.		2x per year		
Detailed Progress Reports	Check-In/Sign-In sheets or Logs		Weekly		
Needs assessment, Surveys, and Individualized Success Plans	Results from Surveys		3x per year		



## Holmes County Consolidated School District Dropout Prevention Plan

**DISTRICT GOAL 3:** *Build collaborative partnerships with a minimum of two community agencies to provide education services and/or workforce training for students ages 17-21 who have previously dropped out of school.*

**Desired Impact:** The number of students successfully transitioning into the workforce will increase.

Action	Responsible	Timeline	Resources/Professional Development Needed	Person(s) Involved	Date Achieved
Identify community-based agencies and services that assist students in academic and career development.	Coordinator of Counseling and College & Career Readiness Administrator	December 2023	Contacts for agencies Identified students	Agencies Counselors Students Parents/Guardians	
Assist students' enrollment process.  Monitor attendance and completion.	Coordinator of Counseling and/or College & Career Readiness Administrator and Counselor	February 2024	Program applications  Contact Information	Students Counselors Parents/Guardians	
Plan to Progress Monitor					
<i>Evidence to Determine Progress Toward Achieving Goal</i>	<i>Adjustments to Potential Barriers</i> <i>What could get in the way of task completion? How will you overcome them?</i>		<i>Frequency</i>		
Call logs, emails, meeting agendas, minutes, sign-in sheets of meetings with agencies.	Consistency of participation from agencies and flexible scheduling.		2x per year		
Call logs, emails, individual meetings documentation with student and parents, and check-in signatures.	Locating and contacting students.		Bi-weekly		
Flyers/Brochures on the available education services and workforce training options for students who dropped out of school between 17-21 and enrollment updates from agencies.					



## Holmes County Consolidated School District Dropout Prevention Plan

**DISTRICT GOAL 4:** *Provide guidance to schools to support students transitioning from Juvenile Detention Centers back to the district.*

**Desired Impact:** Students will successfully transition to the school district from the juvenile detention center.

Action	Responsible	Timeline	Resources/Professional Development Needed	Person(s) Involved	Date Achieved
Develop procedure for students transitioning from juvenile detention centers in conjunction with youth court.	District Discipline Committee	October 2023	MDE guidance document for alternative education programs. School level training on the plan.	Director of Testing and Accountability  Graduates within Reach Administration and Program Liaison  Counseling Coordinator  Youth Court Counselor	
Guidance and advisement from School Counselor.	Counselors	October 2024	Professional Development	School Counselors	
Plan to Progress Monitor					
<i>Evidence to Determine Progress Toward Achieving Goal</i>	<i>Adjustments to Potential Barriers</i> <i>What could get in the way of task completion? How will you overcome them?</i>		<i>Frequency</i>		
Discipline Committee, Sign-in Sheets, and Agendas	N/A		Annually		
District Transition Guidance Document	N/A		Annually		
Pre and post surveys of students	N/A		2x per year		



## Holmes County Consolidated School District Dropout Prevention Plan

**DISTRICT GOAL 5:** Reduce the truancy rate by 10% each year for the next five years.

**Desired Impact:** School attendance will increase, which will lead to more quality instructional time for students.

Action	Responsible	Timeline	Resources/Professional Development Needed	Person(s) Involved	Date Achieved
Daily contact to parents of students who are absent.	Principal Assistant Principal	September 2023-ongoing	MSIS Daily attendance reports; SAM's Report; District Notification Phone System; Student Contact Information	Counselors MTSS Coordinators MSIS Clerks Parents/Guardians District Social Workers	
Develop attendance plans for students with 4 unexcused absences.	Principal Assistant Principal	September 2023-ongoing		Counselors MTSS Coordinators Parents/Guardians	
Implement Positive Behavior Intervention Supports (PBIS) with fidelity.	Principal Assistant Principal	September 2023-ongoing	Reach MS (PBIS)	PBIS Coordinators Teachers Counselors Alternative School Principal Alternative School Liaison District Social Worker	
Implement daily monitoring of student attendance and utilizing staff to follow-up on students who have unexcused absences	Principal and Assistant Principal	September 2023-ongoing	Continued training on student information system for school personnel	Parent Liaisons MSIS Clerks	
Conduct daily check-in and checkout for students who are chronically absent.	Counselors	September 2023-ongoing	NA	Teachers, counselor, students, parents, MSIS clerk	
Plan to Progress Monitor					
<i>Evidence to Determine Progress Toward Achieving Goal</i>	<i>Adjustments to Potential Barriers What could get in the way of task completion? How will you overcome them?</i>		<i>Frequency</i>		
Check-In logs, daily attendance reports, monthly truancy reports, behavior records, discipline committee sign-in sheets and agendas.	N/A		Annually		
District Transition Guidance Document	N/A		Annually		
Pre and post surveys of students	N/A		2x per year		



# **Holmes County Consolidated School District Dropout Prevention Plan**

## **SECTION III**

### **Holmes County Central High School Feeder Pattern**

#### **Action Plans**

##### **Schools**

**Holmes County Central High School (Grades 9-12)**

**S. V. Marshall Middle School (Grades 6-8)**

**Williams-Sullivan Elementary School (Grades 6-8)**





## Holmes County Consolidated School District Dropout Prevention Plan

### Holmes County Central High School Early Warning System Action Plan



School Team Members	Position
Antwayn Patrick	Administrator
Valerie Bankhead	Administrator
Lindia Sanders	Administrator
Stacy Smith	Administrator
Brittany Roberts	Counselor
Jessica Jenkins	Counselor
John Perry	Counselor
Rashunda Archer	Counselor
Frenchetta Lipsey	MSIS Clerk
Marissa Butler	Teacher
Vanessa Keys	Teacher

List of Data Analyzed
HCCHS 2021-2022 School Status Data-Attendance, Behavior, Academic
Early Warning System (SAMS SPECTRA)- Attendance, Behavior, Academic
Teacher/Office Referrals
MSIS Monthly Reports





## Holmes County Consolidated School District Dropout Prevention Plan

### ATTENDANCE SMART GOAL

**Students' average daily attendance average will increase to 95% by December 2021.**

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Develop an attendance procedure that will create better checks and balances on monitoring period by period attendance against the morning absentee list which will be completed and delivered to teachers by 9:00 am each morning.	Assistant Principals/ Administrators	September 2023	Follow-up Training on SAMs	Principal and Administrators Teachers MSIS Clerk Counselors	
Parent or guardian will be contacted each day a student is absent and will document on district/school call log.	MSIS Clerk	September 2023	N/A	Principal and Administrators MSIS Clerk Secretary Parent Liaison Parents/Guardians	
Students that have missed three (5) or more unexcused days during any 9-week period will check in with counselor on daily basis.	MSIS Clerk Counselors	October 2023	N/A	Principal and Administrators MSIS Clerk Secretary Counselor Students	
Attendance plans will be developed for students with 10 or more absentee.	Administrators Counselors	October 2023	N/A	Principal and Administrators Counselors Students Parents/Guardians	
Progress Monitoring					
Date	Evidence to Determine Progress Toward Achieving Goal			Potential Adjustments	
December 2023	Agenda Sign-In Sheets			N/A	
December 2023	Attendance Reports via School Status and SAMs			N/A	



## Holmes County Consolidated School District Dropout Prevention Plan

### BEHAVIOR SMART GOAL

**Decrease the number of reported out-of-school suspensions by fifty percent (50%) by May 2024.**

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Implementation of Individual and/ or Group Counseling sessions on positive behaviors for students with three (3) or more referrals.	Administrators Counselors	October 2023	SAMs Training: accessing reports School Status Training	Principal Administrators Counselors Teachers Students	
Train Faculty and Staff on District/ School Wide Expectations, minor and major referrals, and a reinforcement system.  Train teachers on implementing Positive Behavior and Intervention Supports (PBIS) Activities/ Lessons within lesson plans and instruction.	PBIS Team Leadership Team	October 2023	Reach MS PBIS Training	Administrators PBIS Team Teachers Staff	
Refer students with multiple Out-of-School Suspensions (OSS) to District Social Worker for services.	Counselors	October 2023		Administrators	
Progress Monitoring					
Date	Evidence to Determine Progress Toward Achieving Goal			Potential Adjustments	
Time Frame: On- Going/ Bi-Weekly	Discipline data from SAM Spectra and School Status.			Timeframe may adjust from bi-weekly to weekly depending upon status of discipline percentage	
October 2023 and On-going	Review number of referrals that have been submitted on a bi-weekly basis.			The types of PBIS recognition and incentives for students and staff, and the frequency of school-wide celebrations.	
October 2023 and On-going	Review discipline data in SAM Spectra, School Status and PBIS The Big Five data			The timing of building observation walk-throughs. Supervision/duty locations of staff.	



## Holmes County Consolidated School District Dropout Prevention Plan

### COURSE PERFORMANCE SMART GOAL

**Decrease course failures of students from 49.6% to less than 25% by March 2024.**

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Provide training for the instructional staff on Effective Instruction, effective assessments, and the district's grading policy.	Administrators	September 2023	District Grading Policy	Administrators District Academic Coordinators	
Utilize the Early Warning System to identify students at-risk of failing.	Administrators Counselors Teachers	September 2023	Professional Development: The Early Warning System	Administrators Counselors Teachers	
Counseling provided to students who are failing at the end of each 4.5week grading period.	Teachers Counselors	October 2023		Counselors Teachers Students Parents/Guardians	
Implement Student Data Review into Weekly Professional Learning Community (PLC's) meetings.	Administrators	October 2023	Professional Development: Analyzing Data to Meet Goals	Administrators Teachers	

### Progress Monitoring

Date	Evidence to Determine Progress Toward Achieving Goal	Potential Adjustments
October 2023 Each term midpoint (4.5 weeks)	SAM Spectra Grading Reports Student Progress Reports	Timeframe may adjust from bi-weekly to monthly as numbers decrease.
Monthly	Early Warning System Student List	
Monthly	Counselor Logs	Time frame may need to be adjusted based on severity of students' academic issues.



# Holmes County Consolidated School District Dropout Prevention Plan

## S.V. Marshall Middle Early Warning System Action Plan



School Team Members	Position
Dr. Jessica Johnson	Administrator
Arnedra Floyd	Administrator
Sophia Gray	Counselor
Brittany Harris	Teacher
Eureka Sample	Teacher
Hillary Griffin	SPED Teacher and LSC
D.L. Canada	Teacher
Terrell Brown	Teacher

List of Data Analyzed
MSIS Behavior Reporting
Report Cards
MTSS list from 2022-2023
MAAP assessment
MSIS Attendance Reporting



## Holmes County Consolidated School District Dropout Prevention Plan

### ATTENDANCE SMART GOAL

**Decrease by 20% the number of students who are chronically absent by December 2023.**

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Identify students who were chronically absent during previous school term.	Administrators Counselor MSIS Clerk	August 2023	NA	Administrators Parent Liaison Teacher/LSC	
Daily parental contact of students who are not in attendance compliance.	Administrators Teachers MSIS Clerk Parent Liaison Counselor	September 2023	Call log	Parents Students Teachers Administrators Counselors	
Create a plan or attendance contract to address tardiness	Administrators Counselor	September 2023	NA	Administrators Counselors Students Parents	
Daily parental contact of students who are not in attendance compliance.	Parent Liaison Counselor	October 2023	NA	Parent Liaison MSIS Clerk Counselor Teachers	
Progress Monitoring					
Date	Evidence to Determine Progress Toward Achieving Goal			Potential Adjustments	
October; On-going	Data Review Meeting documents (sign-in sheets, agenda, and individual attendance reports)			Frequency of the attendance reports	
November 2023	An increase in the Average Daily Attendance rate			Implement intensive contact measures (contact other family members, mail correspondence and home visits).	
December 2023	A decrease in absences for students with a trend of chronic absences.				



## Holmes County Consolidated School District Dropout Prevention Plan

BEHAVIOR SMART GOAL					
Decrease by 20% the number of office discipline referrals submitted for the offense of disrespect.					
Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Provide teachers and staff PBIS professional development/training.	Administrator PBIS Team Counselor	October 2023	Reach MS PBIS Training	PBIS Team Counselor	
Implement the PBIS Initiative thoroughly.	Counselor PBIS Team	October 2023	PBIS Matrix PBIS Lesson Plans PBIS area posters	Administrators Counselor Teachers and Staff	
Provide students Social and Emotional Learning	Counselor	November 2023	Social and Emotional Standards Social and Emotional Materials	Counselor Teachers	
Provide counseling for students with the greatest number of office discipline referrals for the offense of disrespect.	Administrators Counselor Teachers	November 2023	Discipline Reports	Counselor	
Progress Monitoring					
Date	Evidence to Determine Progress Toward Achieving Goal		Potential Adjustments		
October 2023; On Going	Certificates of Completion: PBIS Training Observation Checklist: Matrix, Lesson Plans and PBIS Posters		Online Professional Development Schedule (Reach MS)		
November 2023	High rate of student participation in school wide PBIS Celebrations		COVID-19 Safety Protocols		
December 2023	A decrease rate in the number of office referrals for the offense of disrespect.				





# Holmes County Consolidated School District Dropout Prevention Plan

COURSE PERFORMANCE SMART GOAL					
<b>By February 2024, decrease by 20% the number of students who were at risk of failing during the SY 2023-2024.</b>					
Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Provide students with interventions.	MTSS Coordinator Teachers	September 2023	MTSS Manual/Guide	MTSS Team Teachers	
Conduct weekly grade level and subject area team meetings.  Discuss and implement best practices for low performing students and differentiated instruction.	Administrators Teachers	October 2023	Student Data Tracking Forms	Administrators Teachers	
Identify students who are at-risk of failing during the SY 2022-2023.	Administrators Teachers	October 2023	Mid-Term Failure List	Administrators Counselor Teachers	
Progress Monitoring					
Date	Evidence to Determine Progress Toward Achieving Goal		Potential Adjustments		
October 2023	Meeting Documents (agendas, assessment reports & etc.)  Classroom Observations for effective instruction and assessments		Observation schedules		
September – December 2023 January – April 2024	Non-Passing Student Rosters		N/A		
September – December 2023 January – April 2024	Student intervention progress monitoring reports/charts		N/A		



# Holmes County Consolidated School District Dropout Prevention Plan

## Williams-Sullivan Elementary School Early Warning System Action Plan



School Team Members	Position
Dr. Karina Peterson	Administrator
Letitia C. Purnell	Counselor
Sherrita Lacy	Instructional Coach
Tremain Johnson	Teacher
Pamela Jones	SPED Teacher and LSC
Betty Roby	Teacher

List of Data Analyzed
MSIS Behavior Reporting
Report Cards
MTSS list from 2022-2023
MAAP Assessment
MSIS Attendance Reporting





## Holmes County Consolidated School District Dropout Prevention Plan

### ATTENDANCE SMART GOAL

**To increase the average daily attendance percentage rate for students from ninety-three percent (93%) to ninety-five (95%) percent by December 2023.**

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Students' attendance will be monitored daily per data provided from SAM Spectra.	MSIS Clerk Secretary	October 2023	Internet Access	MSIS Clerk Secretary	
MSIS Clerk/ Secretary will attempt parental/ guardian contact to inform of student's unexcused day and will document on district/school call log.	MSIS Clerk Secretary	October 2023		MSIS Clerk Secretary Parent Liaison	
Students that have missed three (3) or more unexcused days will have a notification sent home by attendance personnel and a parental call documented on the district/school call log.	MSIS Clerk Secretary	October 2023		MSIS Clerk Secretary	
Progress Monitoring					
<i>Date</i>	<i>Evidence to Determine Progress Toward Achieving Goal</i>			<i>Potential Adjustments</i>	
September 2023	Communications documented through phone call logs and a parent communication outreach file.			Keeping parental/ guardian contact information updated on either a quarter or semester timeline.	
November - December 2023	Conduct home visits to documented addresses in SAM Spectra for follow-ups and/or verification of residency.			Availability of the district Social Worker Availability of district vehicle	
October 2023 February 2024	Conduct parent/teacher conferences to discuss recommendations to improve students' attendance.			MTSS referral if attendance affects students' academics.	



## Holmes County Consolidated School District Dropout Prevention Plan

BEHAVIOR SMART GOAL					
<b>To reduce the percentage number of reported out of school suspensions by fifty percent (50%) by May 2023.</b>					
Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Implementation of Individual and/ or Group Counseling sessions on positive behaviors for students with three (3) or more referrals.	Counselor	January 2024	NA	Counselor MSIS Clerk Students	
Provide PBIS Professional Development for faculty and staff. Topics: District/ School Wide Expectations, minor and major referrals, and reinforcement system, PBIS activities and PBIS lesson plans	Leadership Team  PBIS Team	January 2024	Reach MS PBIS training materials	Administrators PBIS Team Teachers Staff	
Develop and implement a plan for alternative consequences for discipline.	Administration	December 2023	NA	Administrators School Leadership Team	
Implementation of Individual and/ or Group Counseling sessions on positive behaviors for students with three (3) or more referrals.	Counselor	January 2024	NA	MSIS Clerk Counselor Students	
Progress Monitoring					
<i>Date</i>	<i>Evidence to Determine Progress Toward Achieving Goal</i>			<i>Potential Adjustments</i>	
October 2023 February 2024	Review discipline data from SAM Spectra and School Status			Timeframe may adjust from bi-weekly to weekly depending upon status of discipline percentage	
October 2023 January 2024	Review number of referrals that have been submitted on a bi-weekly basis				
October 2023; On Going	Certificates of Completion: PBIS Training Observation Checklist: Matrix, Lesson Plans and PBIS Posters			Online Professional Development Schedule (Reach MS)	
November 2023	High rate of student participation in school wide PBIS Celebrations			COVID-19 Safety Protocols	



## Holmes County Consolidated School District Dropout Prevention Plan

COURSE PERFORMANCE SMART GOAL					
<b>To increase the proficiency level of the Bottom 25% students (low performing) by twenty percent (20%) by May 2024.</b>					
Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
The Leadership Team will conduct a Professional Learning Community session on establishing Norms and Roles for future meetings.	Administrative Team	August 2023	Professional Development on Professional Learning Communities	Teachers Instructional Coach Administration	
Restructure school schedule to create common planning for subject area teachers and decrease class size.	Administrators Counselor	August 2023	N/A	Administration Counselor Instructional Coach	
Implementation of Learning Strategies for Bottom 25% students in ELA and Math	Instructional Coach Teachers	October 2023	Professional Development on Data Analysis and Using Data to Guide Instruction	Teachers Instructional Coach Administration	
Provide low performing students support via academic interventions.	Instructional Coach Teachers	March 2024	MTSS Training MTSS Manual Student Data: Diagnostic Screening and Grade Reports	Instructional Coach Teachers	
Progress Monitoring					
<i>Date</i>	<i>Evidence to Determine Progress Toward Achieving Goal</i>			<i>Potential Adjustments</i>	
October 2023	Agenda Professional Learning Community Session Minutes Sign- In Sheets			N/A	
September – December 2023 February – April 2024	Review midterm and nine weeks grades for both ELA and Math			N/A	
On-going	Classroom Observations (Instruction)			N/A	
September – December 2023 January – April 2024	Intervention Progress Monitoring			Progress monitoring resources	